

María Elena Cortés Ruiz

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- University Degree in Geography and History – History Section, Medieval History Speciality - (Complutense University of Madrid –UCM-).
- Doctorate in Medieval History (Complutense University of Madrid –UCM-).
- Member of the Facultative Body of Spain State Archivists since 2003.
- Chief of the Reprography Section in State General Administration Archives since 2003.
- Co-Translator of Spanish edition of the archival standard ISAAR(CPF) (2004).
- Co-Translator of Spanish edition of MoReq2 (under revision).
- Representative of Spanish State Archives in the Executive Committee of the DLM Forum.
- Representative of Spanish State Archives in the Member States' Expert Group on Digitisation and Digital of the European Commission since 2007.